

CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 clerk@chiseldon-pc.gov.uk

You are summoned to the Finance, Contracts and HR Committee meeting.
Thursday 25th July 2024 at **7.00pm** at the Old Chapel, Butts Road, Chiseldon.
AGENDA

Note – for any items that are not confidential, the public should request to see “Additional information” from the Clerk prior to the meeting. The information will not be available during the meeting.

1. To vote on a Chairman for the Committee for the forthcoming year.
2. To vote on a Vice Chairman for the committee for the forthcoming year (Not a legal requirement)
3. Attendances and apologies for absence to be received and approval voted on.
4. Declarations of interest and vote on any dispensations submitted
5. Public recess
6. Approve Minutes from 26th March and 10th June 2024.
7. Action points from 26th March minutes – to be emailed to the Committee in advance of the meeting.

HR. No items

Finance –

- 8. Discussion and vote on payment of the final invoice from grass contractors BDN after they terminated the contract with the council. See additional documentation**
- 9. Bad Debtor. To note – a payment of £50 was received in July. £50 remains of the debt. No action required at the 25.7.24 meeting.** To review and vote on any action to be taken from bad debtor for hall hire. To be reviewed in conjunction with the council’s “Bad debtor” policy. [See additional documentation.](#)
- 10. Discuss and vote on how dividend funds from the CCLA account should be handled. See additional documentation**
- 11. Contracts – No items**

12. Items for inclusion on next agenda
(Cannot be discussed or voted on at this meeting)

Next meeting: Wednesday 4th September 2024, at 7.30pm The Old Chapel on Butts Road.

Signed: C Wilkinson (Clerk) 19.4.2024

Clair Wilkinson

Current Committee:

Ian Kearsy (Committee Chairman), Chay Ford, Jon Jackson, Steve Woodham and Fareed Quidwai.

Legislation that allows the Council to act:

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our “Biodiversity Duty” and Crime and Disorder” policies which are on our website www.chiseldon-pc.gov.uk